[Date]

Ministry of Social Development

[find your local MSD office address here](https://www.workandincome.govt.nz/about-work-and-income/contact-us/find-a-service-centre/index.html)

To whom it may concern

**Re: Public Housing** **Fast Track – confirmation of eligibility**

**[IF CHILD IS ALREADY IN CAREGIVER’S HOUSEHOLD]**

This is to confirm that [insert child/ren full name/s, dates of birth] are currently in the custody of the Chief Executive of Oranga Tamariki under a [section 78, section 101 or section 110(2)(a)] order. [insert child/ren names] were placed in the care of [insert caregiver’s name] on [insert date]. It is intended that this placement will be [permanent/for more than 12 months].

I consider public housing is necessary to meet the needs of this child/these children.

**[IF HOUSEHOLD NEEDS ACCOMODATION BEFORE CHILD CAN COME INTO THEIR CARE]**

This is to confirm that [insert child/ren full name/s, dates of birth] are currently in the custody of the Chief Executive of Oranga Tamariki under a [section 78, section 101 or section 110(2)(a)] order. It is intended that they be placed in the care of [insert caregiver’s name] once they have secured suitable accommodation. It is intended that this placement will be [permanent/for more than 12 months].

If you have any questions, please do not hesitate to contact me on [insert email address] [insert contact number].

Nāku noa, nā

[Name][Job title]