

Using Te Aronga to support sharing relevant information from the Goal Plan

• We must only share information to the degree that is relevant, appropriate and necessary to support the purpose for which it is being shared. • When sharing information from the plan, we must take into account any communication barriers such as language or disability and share information so it can be easily understood. • We must ensure that te tamaiti or rangatahi is aware that relevant information will be shared with important members of their family, whānau, hapū, iwi or family group, with their caregivers and kaimahi in residences and homes providing care for te tamaiti or rangatahi, and with other relevant people.

The Goal Plan must be approved by the supervisor before information is shared.

Te Aronga is an information and planning web application that supports kaimahi working with tamariki and rangatahi in the care or custody of the Oranga Tamariki chief executive to gather, view and share information. **The Goal Plan** is generated from Te Aronga and supports us to meet the requirements of the Care Standards and Care Regulations. It describes how we will support te tamaiti or rangatahi to achieve their goals, wishes and aspirations and how their assessed needs will be addressed.

This diagram shows how to share relevant parts of the Goal Plan according to our legal obligations: [Policy: Goal Plan for te tamaiti or rangatahi](#)

Sharing with te tamaiti or rangatahi

Understanding their plan

We must ensure that te tamaiti and rangatahi is supported to understand their plan in a way that is suitable for their age, development, language and any disabilities they may have.

The Tamariki and Rangatahi Goal Plan is available to record the plan in a form that is suitable for them.

Te Aronga If the Tamariki and Rangatahi Goal Plan or an alternative is used to present the information differently, this should be uploaded in the Planning With section. [Tamariki and Rangatahi Goal Plan](#)

Provide a copy of their plan

Tamariki and rangatahi must be given a copy of their Goal Plan and we must ensure they have a safe place to keep it.

Te Aronga Record in the Planning With section that the plan has been provided to them.

Sharing relevant information with others

Consult – Te tamaiti or rangatahi has a right to know who their information is being shared with. We must consult them before we disclose information from their plan, wherever practicable and appropriate, and their views about this must be taken into account.

Te Aronga We record our consultation, the views of te tamaiti or rangatahi, and how we will take these into account by uploading a document into the Planning With section.

Consider – We must carefully consider what information should be shared. We must share relevant information but only to the degree that it is relevant, appropriate and necessary to support the purpose for which it is being shared.

Te Aronga Click the PDF button on the right-hand side to generate the Goal Plan. We must review this information carefully to ensure we are removing all content that is not relevant to the purpose for which we are sharing. Upload a copy of the information that has been shared into the Planning With section.

Share relevant information with a caregiver, or a manager of a residence or home before or soon after the care arrangement begins. Record in the Planning With section that they have been given a copy of the relevant information and the About Me information. Upload a document showing the information shared, why it was shared and the views of te tamaiti or rangatahi.

Share relevant information to important members of the family, whānau, hapū, iwi and family group. Record in the My Connections section how we have taken account of te tamaiti or rangatahi in the context of their whānau or family. Record in the Planning With section who has received information, and upload a document showing the information shared, why it was shared and the views of te tamaiti or rangatahi.

Share relevant information with those who need it to undertake their agreed responsibilities, such as teachers, advocates or other professionals. Record in the Planning With section who has received information, and upload a document showing the information shared, why it was shared and the views of te tamaiti or rangatahi.