Template: Acknowledgement of referral - letter to Court:

Direct Line: (00)

DATE

Administrator FAM:

Family Court

Private Bag

SUBURB

Dear

Acknowledgement of Referral under Section 19(1)(b) of the Children Young Persons and Their Families Act 1989 Act.

This letter acknowledges receipt of your referral made under s19(1)(b). The referral informs me of the Court’s belief that a child or young person is in need of care and protection. The details are:

Name(s):

Date(s) of Birth:

Section 14(1) Grounds for Referral:

Date Referral Received:

I acknowledge receipt of this referral and as required under section 19(4)(a) of the CYP&F Act, I will advise the Court within 28 days of the date of this referral of what action has or will be taken in respect of the concerns raised by the Court

Kind Regards

Coordinator’s name

Care and Protection Coordinator

Oranga Tamariki

SITE NAME